

Warren County Commissioners Public Meeting
February 9, 2022 12:00 p.m.
Jackson Courtroom

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Jeff Eggleston present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Kim Exley, Employee Relations Administrator, Kaylan Miller, Employee Benefits & Risk Administrator, Attorney Nathaniel Schmidt, Krystle Ransom, Director of Elections, and Lorri Dunlap

Citizens Present: Josh Cotton (WTO), Andy Close (Titusville Herald)

Announcements: Commissioner Benjamin Kafferlin stated that the meeting is being recorded.

Meetings held since the last meeting: Commissioner Benjamin Kafferlin stated since the last meeting there has been three times that the commissioners have met, two executive sessions to discuss legal and personnel matters, and once to sign the Tax Anticipation Note paperwork.

Correspondence: Commissioner Benjamin Kafferlin stated that there was a letter of support for PA Wilds for their Outdoor Recreation Industry project.

Public Comment:

Consent Agenda:

Minutes from the January 12, 2021 Public Meeting: No corrections or additions to be made. Commissioner Benjamin Kafferlin noted that there was no public meeting on January 26, 2022.

Finance Report: Lisa Hagberg, Finance Director gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$1,492,872.00, and in the Erie Bank is \$1,245,022.00.

Human Resource Report: Kim Exley, Employee Relations Administrator gave the report of the personnel changes for the prior month.

Monthly Department Reports: Commissioner Benjamin Kafferlin reviewed the monthly department reports and stated that there is nothing glaring, and all departments are running smooth.

Proclamation(s):

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business: None

New Business:

Resolution #3200 CDBG FY 2018 Modification: Lorri Dunlap explained that this is a housekeeping item to move \$12,809.64 from the Center St. Storm Water Project in Clarendon Borough to the Center St. Reconstruction Project in Bear Lake.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the modification to the FY 2018 CDBG funds as presented. Motion carried unanimously.

JL Nick agreement addendum: Lisa Hagberg, Finance Director explained that we currently have an agreement in place with JL Nick for the cultural transition at Human Services and this addendum for \$2,000 will allow for some training that is needed for the final transition, this will be six two-hour sessions.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the addendum to the JL Nick agreement as presented. Motion carried unanimously.

Commissioner Jeff Eggleston applauded Lisa Hagberg, Finance Director for the work she has done at Human Services.

Renewal of the EAP agreement: Lisa Hagberg, Finance Director explained that this program allows for some training, counseling, along with a variety of other services free to our employees. This program is being utilized greatly. The cost will be \$5,548.00 and she is asking that this be renewed.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the renewal of the Employee Assistance Program at a cost of \$5,548.95. Motion carried unanimously.

Resolution #3201 Authorizing funds to Transit Authority: Commissioner Jeff Eggleston explained that this is authorizing \$24,204.00 in ARPA funds to allocated to the Transit Authority for three busses. This Match is required from PennDOT.

Attorney Nathaniel Schmidt stated that after some research, it is determined that because Commissioner Jeff Eggleston sits on the board for the Transit Authority, he should recuse himself from voting on this particular item.

Commissioner Benjamin Kafferlin stated that this will be tabled until the next meeting to take a vote.

Change in County Class: Attorney Nathaniel Schmidt explained that with the 2020 census showing a drop in population for Warren County, as it did in the 2010 census; the county can make a choice to either drop to class seven or stay a sixth-class county. After talking with some of the departments, there is not a huge change in changing classes at this point.

If the county wants to change class, there will need to be a resolution passed, other wise no action needs to be taken today.

He then stated that when the 2030 census is done, and the population should drop; the county will have no choice, but will have to be lowered to the seventh class.

Commissioner Benjamin Kafferlin stated that the only big change to go to a seventh county would be the staffing positions and wages.

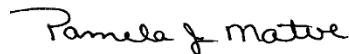
Attorney Nathaniel Schmidt recommended that the county stay a sixth-class county at this time.

Commissioner Comments:

Adjournment: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:21 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner