

MINUTES
WARREN COUNTY REDEVELOPMENT AUTHORITY
Warren County Courthouse
Commissioners' Conference Room
February 15, 2022
8:30 A.M.

The meeting of the Warren County Redevelopment Authority was called to order by Chairman Phil Gilbert, at 8:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Members Present: Charles Barone, Phil Gilbert, Robert Hart, Pamela Matve, Joe Whipp

Members Absent: None

Staff Present: Dan Glotz, Laurie Burdick

Guests Present: Josh Cotton (Times Observer), John C. DiPierro

APPROVAL OF MINUTES:

The January 18, 2021 Minutes were unanimously approved with a motion by Pamela Matve and second by Robert Hart. Motion carried.

NEW BUSINESS:

1. (#72) – 146 Saybrook Rd., Sheffield Township, Parcel #SH-327-718400 – Anzietta C. DiPierro – declared blighted by BPRC on 10/21/21.

Dan Glotz presented photos of this property. John DiPierro was in attendance and stated that they had a new roof put on the house, did some work to the interior, and the tenant is living in the house again. He said the water, gas, and other utilities are connected. They want to paint or side the outside of the house in the spring. He said there is still an issue with the foundation. Following a discussion, Robert Hart made a motion, with a second by Charles Barone, to remove this item from their Agenda. A vote was taken, and all were in favor; motion carried.

UNFINISHED BUSINESS:

1. 61 2nd Mill St., Sheffield Township, Parcel #SH-354-929500 – John Hilyer - declared blighted by BPRC on 6-17-21 (Tracking No. 71)

There are no updates on this item, so it will be tabled for another month.

2. 58 Bush Lane, Tidioute, Limestone Township, Parcel #TD-199-3714 – Rachel Watson (previously Berenbrok et al.) - declared blighted by BPRC on 12/20/18

Dan Glotz and Laurie Burdick reported that the owner was notified by regular and certified mail, with photos of the work requested included in the letter.

The green certified card was signed and returned, but staff has not heard anything from the owner and she was not in attendance at today's meeting. The owner was informed that if the requested work was not completed, the RDA would pursue legal avenues. Therefore, Joe Whipp made a motion, with a second by Robert Hart, to contact the solicitor regarding this property. A vote was taken and all were in favor; motion carried. Phil Gilbert will email the solicitor to see what steps can be taken to proceed.

3. 59 2nd Mill St., Sheffield Twp., Parcel #SH-354-9374 – Victor D. & Tamara L. Earle – declared blighted by BPRC on 11/21/19

There are no updates on this item, so it will be tabled for another month.

4. 1465 Route 62, Irvine, PA, Pleasant Township, Parcel #YV-932-9463 – Bradley Mason - (previously owned by Lawrence Nuhfer & Stephen Smith) – declared blighted by BPRC on 2/18/21 (Tracking No. 64)

Dan Glotz reported that another letter (regular mail and certified mail) was sent to Bradley Mason. The certified mailing was returned unsigned. The owner was informed that if the requested work was not completed, the RDA would pursue legal avenues. Therefore, Joe Whipp made a motion, with a second by Charles Barone, to talk to the solicitor regarding this property. A vote was taken and all were in favor; motion carried. Phil Gilbert will email the solicitor to see what steps can be taken to proceed.

OTHER BUSINESS:

1. Liability Insurance Proposal

Pamela Matve presented a proposal for liability insurance from USI Insurance Services, LLC. Following a discussion, Charles Barone made a motion, with a second by Robert Hart, to accept the proposal. A vote was taken and all were in favor; motion carried.

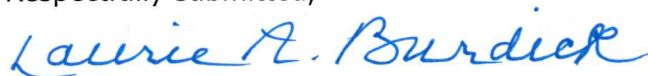
ADJOURNMENT:

Meeting unanimously adjourned at 8:58 a.m. with a motion by Charles Barone and second by Phil Gilbert. Motion carried.

NEXT MEETING:

Tuesday, March 15, 2022, at 8:30 a.m., in the Commissioners' Conference Room, Warren County Courthouse.

Respectfully submitted,



Laurie A. Burdick
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