

**Warren County Commissioners Public Meeting  
February 22, 2023 12:00 p.m.  
Jackson Courtroom**

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Dan Glotz, Director of Planning & Zoning, Phil Gilbert, Director of Tax Claim, Kord Kinney and Lenore Glotz from the Public Defender's office

Citizens Present: Josh Cotton (WTO), Andy Close (YourDailyLocal)

**Announcements:** Commissioner Tricia Durbin announced that this meeting is being recorded.

**Executive meetings held since the last meeting:** There was one executive session since the last meeting to discuss legal matters.

**Correspondence:**

**Public Comment:**

**Consent Agenda:**

**Minutes from the February 8, 2023 Public Meeting:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director stated that the total in the general fund and Erie Bank is \$2,349,777.00.

Lisa stated that we are expecting to get the audited financials any day now.

**Proclamation(s):** Public Defenders and Public Defender's Professional Week

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**New Business:**

**Resolution #3243 Closing out Community Conservation Partnerships:** Dan Glotz, Director of Planning & Zoning explained that in 2020 the county and the city of warren secured a grant from DCNR for parks and recreation; the plan turned out very well. This resolution will officially close out the project.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #3243 as presented. Motion carried unanimously.

**Homeland Security Hazard Mitigation Grant Program Agreement:** Commissioner Tricia Durbin stated that this grant program is a renewal of the current program. The term of this new agreement is August 2022 until September 25, 2025 in the amount of \$84,000.00.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Homeland Security Hazard Mitigation Grant Agreement in the amount of \$84,000.00. Motion carried unanimously.

**Agreement with Municipalities for the storage of Hazmat trailers:** Commissioner Benjamin Kafferlin stated that this agreement in the amount of \$1.00 will allow public safety to store trailers containing hazmat materials on them in about three locations along the route 6 corridor. This will then allow departments that need materials for a hazmat spill etc. to hook onto the closest trailer and go rather than going all the way to the county warehouse; saving time.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement as presented to store trailers with hazmat materials in a few departments along the route 6 corridor. Motion carried unanimously.

**Lease Agreement with Warren County Development Association:** Commissioner Tricia Durbin stated that this agreement is for the lease of office for Vision staff during reassessment. She stated that that the lease has a renewal option, therefore she is asking that the term of the lease be changed from March 2023 through December 2023 and renew if needed.

Motion was made by Commissioner Benjamin Kafferlin, seconded Commissioner Jeff Eggleston to approve the lease agreement with the Warren County Development Association with the changes as suggested. Motion carried unanimously.

**Risk Assessment and Monitoring Procedures for the ERAP:** Commissioner Benjamin Kafferlin stated that Warren County entered into an agreement with the EOC to handle the Emergency Rental Assistance Program (ERAP), and this is an agreement for monitoring and reporting.

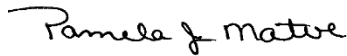
Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Risk Assessment and Monitoring Procedures for ERAP as presented. Motion carried unanimously.

**Commissioner Comments:**

**Adjournment:** Motion was made by Commissioner Jeff Eggleston, second Commissioner Benjamin Kafferlin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12: 20 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner