

Warren County Commissioners Public Meeting
February 23, 2022 12:00 p.m.
Main Courtroom

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin and Commissioner Jeff Eggleston present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, and Kenneth McCarrison, Public Safety Director

Citizens Present: Josh Cotton (WTO), Andy Close (Titusville Herald), Karen Black and Sally Eaton

Announcements: Commissioner Benjamin Kafferlin stated that the meeting is being recorded.

Meetings held since the last meeting: Commissioner Benjamin Kafferlin stated that there was one executive session after the Prison Board Meeting to discuss legal items.

Correspondence: None

Public Comment: None

Consent Agenda:

Minutes from the February 9, 2022 Public Meeting: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$1,551,079.00, and in the Erie Bank is \$1,245,043.00.

ARPA Funds: Lisa Hagberg, Finance Director stated that there are three inhouse requests for purchases using the ARPA Funds. First, is \$7,200.00 for 2022, \$1,200.00 for years two and three for the Laserfiche records management module, second, \$20,000.00 for the Emergency Operations Plan, and third is \$27,880.00 for the Fire Services Committee to do a promotional video.

Commissioner Tricia Durbin stated that she is not ready to approve the money for the promotional video.

Proclamation(s): National Gambling Awareness Month, American Red Cross Month, and Bleeding Disorders Awareness Month

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to amend the ARPA request to scratch the request from the Fire Services Committee, and approve the two remaining requests. Motion carried unanimously.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented with the above-mentioned amendment to the ARPA funds request. Motion carried unanimously.

Old Business:

Resolution #3201 Authorizing funds to Transit Authority: Commissioner Jeff Eggleston explained that this was tabled at the last meeting and the resolution will authorize \$25,204.00 of ARPA funds to be paid to the Transit Authority of Warren County for the match of the purchase of three busses.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Tricia Durbin to approve Resolution #3201 authorizing payment of \$25,204.00 ARPA funds to TAWC. Motion carried unanimously.

It was noted that Commissioner Jeff Eggleston abstained from voting as he sits on the TAWC Board of Directors.

New Business:

Resolution #3202 Liquid Fuels Allocations for 2022: Pamela Matve, Chief Clerk stated that the total being disbursed is \$118,955.00.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution #3202 for the 2022 Liquid Fuels allocations as presented. Motion carried unanimously.

Resolution #3203 GMS Policy & Procedure approval: Commissioner Benjamin Kafferlin stated that this resolution covers the Human Services Payroll Process procedure HR-PRO-005-PRO-00-Rev 1.0, and policy for Medical Marijuana, HR-POL-018-CP-00-Rev 1.0. These were emailed in advance for review.

Attorney Nathaniel Schmidt stated that in the policy for medical marijuana item 9.3 needs to be stricken so as not to damage the policy. This section has a two-part conflict.

Commissioner Benjamin Kafferlin stated that by striking item 9.3, it does not damage the policy,

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution #3203 for the GMS Policies and Procedures approval noting that item 9.3 will be removed from the Medical Marijuana Policy. Motion carried unanimously.

Ordinance 3-2008 UPI Ordinance: Commissioner Benjamin Kafferlin stated that this will need to be tabled as it needs to be advertised before passing.

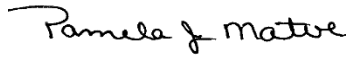
Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to table this Ordinance until it has been advertised. Motion carried unanimously.

Commissioner Comments:

Adjournment: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:27 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner