

Warren County Commissioners Public Meeting
February 24, 2021 12:30 p.m.
Virtual by GoToMeeting

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin, and Commissioner Jeff Eggleston present.

Staff Present: Pamela J. Matve, Chief Clerk, Reilly Enlow, Lisa Rivett, Director of Elections, Kaylan Miller, Employee Benefits & Risk Administrator, Kim Exley, Employee Relations Administrator, Deputy Warden Rusty Barr, Warden Jon Collins, Dennis Munksgard, Treasurer, Krystal Ransom, and Attorney Nathaniel Schmidt

Citizens Present: Josh Cotton (WTO), Joe Scully, and Adam Meneo

Announcements: the meeting is being recorded, and starting with the March 10th meeting we will go back to having them publicly in the Jackson Courtroom as scheduled. There will be access for those that want to call in.

Meetings held since the last meeting: Commissioner Benjamin stated that there were a few interviews held where all three Commissioners were in the same room, and one executive session to discuss pending litigation.

Correspondence: Commissioner Benjamin Kafferlin stated that last year we signed an agreement with Tri Utility to review our utility bills and go after any refunds that may be due to the county. They did not find anything to go after.

Commissioner Benjamin Kafferlin stated that we did receive a proposal to tour two locations for the Warren South precinct location; Trinity Memorial Church and the Salvation Army. He then asked Pamela Matve, Chief Clerk to schedule tours of both locations and we will be ready for a vote at the next meeting.

Public Comment:

Consent Agenda:

Minutes from the February 10, 2021 Public Meeting: No corrections or additions to be made.

Finance Report: Reilly Enlow gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$1,580,774.00, and in the Erie Bank is \$1,217,068.00

Proclamation(s):

National Gambling Awareness Month
American Red Cross Month

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business:

New Business:

Enviro Serve – Hazmat response team agreement: Commissioner Benjamin Kafferlin stated that the company that holds our current agreement to respond if we have a HAZMAT need has been purchased by Enviro Serve.

Commissioner Benjamin Kafferlin then stated that he just found out last evening that Enviro Serve has been decertified on February 23, 2021. We are now currently in negotiations with another company; therefore, he would like to table this indefinitely.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to table the HAZMAT agreement indefinitely. Motion carried unanimously.

Agreement with STEB (State Tax Equalization Board) and multi counties: Commissioner Benjamin Kafferlin stated that this is a multicounty agreement so that the state can access our GIS data.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the multicounty agreement with the State Tax Equalization Board. Motion carried unanimously.

Act 13 Request of funds for Sensory Playground: Commissioner Jeff Eggleston and Adam Meneo stated that this project is phase II of the Sensory Playground at Lacy Park to replace the wood mulch paths with an ADA rubberized

surface to better accommodate those with wheel chairs walkers etc. Commissioner Jeff Eggleston stated that they are requesting \$10,000.00 from Act 13 and this qualifies as beautification and recreation.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the \$10,000.00 request from the Rotary Club for Sensory Playground upgrade. Motion carried unanimously.

PIMCC Associate Program Service Agreement: Commissioner Benjamin Kafferlin explained that CCAP is offering this program through PIMCC for the auditing of our inmate outpatient billings so that we are not billed more than the law allows. This will be a definite savings for the county.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the signing of the PIMCC Associate Program Service agreement.

Commissioner Jeff Eggleston stated that the programs available through CCAP are built by counties for counties. This will sure make sure our bills are being billed according to law.

With no further comments, the above motion was called, and the motion carried unanimously.

Agreement with CivicPlus: Commissioner Jeff Eggleston stated that this agreement is for the redesign of the county website that will then include Human Services. While the county web site was redesigned five years ago, it does need done again and Human Services has not had an updated web site in over 15 years. CivicPlus does municipalities and local governments all over the Commonwealth.

Commissioner Benjamin Kafferlin asked if this was budgeted, and Commissioner Jeff Eggleston stated yes, and this cost is lower than what was budgeted.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the agreement with CivicPlus for website redesign. Motion carried unanimously.

Hospitality Grant Subcontractor agreement with NW Commission: Commissioner Benjamin Kafferlin explained that the county will be getting approximately \$450,000.00 in a Hospitality Recovery grant that will help restaurants, lodging, and tourist attractions due to COVID-19. He went on to explain that this will be similar to the Small Business Grant program that we had except that we have to have a certified CEDO. Northwest Commission will be the CEDO for the county and administer the grant.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston approve the Subcontractor agreement with Northwest Commission to administer the Hospitality Recovery grant. Motion carried unanimously.

PCoRP STOPit agreement: Commissioner Benjamin Kafferlin stated that through CCAP, our PCORP/PCOMP carrier is offering free of charge participation in the STOPit App and Hotline program. This program will be available to our employees to report anonymously acts of harassment.

Commissioner Benjamin Kafferlin then stated that this will also reduce our premium by half a percent (1/2%).

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the STOPit agreement as presented. Motion carried unanimously.

Commissioner Benjamin Kafferlin - State of the County: Commissioner Benjamin Kafferlin gave the annual state of the county address recapping the mission of the county, the projects that were completed in 2020 and the new project of 2021.

He stated that many residents did not participate in the census showing our population has dropped. This may affect the amount of Federal Funding the county receives for various programs.

Commissioner Tricia Durbin stated that 2020 was her first year in office, and she is looking forward to 2021.

Commissioner Jeff Eggleston stated that he has enjoyed working with the Commissioner Benjamin Kafferlin and Commissioner Tricia Durbin in 2020 even though it was a very challenging year dealing with the pandemic but he too looks forward to 2021.

Commissioner Comments:

Adjournment: Motion was made Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 1:10 p.m.

Respectfully submitted,

Pamela J. Matve

Pamela J. Matve
Chief Clerk



Approved:

Jeff Eggleston

Jeff Eggleston
Warren County Commissioner