

**Warren County Commissioners Public Meeting**  
**March 8, 2023 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, and Meredith Ketcham, Children & Youth Administrator

Citizens Present: Josh Cotton (WTO)

**Announcements:** Commissioner Tricia Durbin announced that this meeting is being recorded.

**Executive meetings held since the last meeting:** There was one executive session since the last meeting to discuss legal matters.

**Correspondence:** None

**Public Comment:** None

**Consent Agenda:**

**Minutes from the February 22, 2023 Public Meeting:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director stated that the total in the general fund and Erie Bank is \$2,905,375.00.

Lisa stated that the deposit was made from Solid Waste into the Erie Bank Account, to which Pamela Matve, Chief Clerk stated that this has not been completed yet.

**HR & Department Monthly Reports:** Commissioner Tricia Durbin stated that these are in your packet and she encouraged the other board members to review them as they hold some interesting statistics.

**Proclamation(s):** Autism Awareness, Parkinson's Disease Awareness, Second Chance, PA Safe Digging, and Honoring 4H Members & Volunteers

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**New Business:**

**Approval of Children & Youth Contractors:** Meredith Ketcham, Children & Youth Administrator explained the need for these three contractors; one is a trauma group home while the others are family oriented group homes.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve agreements with the following contractors; Crossroads Group Homes and Services, The Academy Schools, and Family Preservation Services. Motion carried unanimously.

**Approval of the NW Bank Tax Appeal Settlement:** Commissioner Tricia Durbin stated that after a few attempts it is on the recommendation of our solicitor, Attorney Nathaniel Schmidt, to accept the counter offer from Northwest Bank on their tax appeal of the following properties; 100 Liberty St., Second Ave., 400 Jackson Run Road, all in Warren.

Attorney Nathaniel Schmidt gave a brief background on the process that has been happening, and in light of the reassessment rather than spending tax dollars and going to court, it is his recommendation that we settle now.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the settlement offer for Northwest Bank as presented. Motion carried unanimously.

**Approval of the Agreement with Larson, Karle Architects:** Commissioner Tricia Durbin stated that this agreement is for the courthouse Phase II rehabilitation project. This firm would see the project through; it is in the amount of \$68,700.00.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Larson, Karle Architects in the amount of \$68,700.00 to see the courthouse Phase Interest Income rehabilitation project completed. Motion carried unanimously.

**Approval of the Inmate Medical Care Agreement with Lonnie Heeter:** Commissioner Tricia Durbin stated that this agreement is between Lonnie Heeter, and Dr. Horner for the medical care of our inmates. This has been vetted by our solicitor, Attorney Nathaniel Schmidt, and is ready for approval.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Lonnie Heeter and Dr. Horner as presented. Motion carried unanimously.

**Approval of moving two bank accounts for Prothonotary:** Lisa Hagberg, Finance Director stated that the Prothonotary office has two escrow accounts at PNC Bank that has fees attached, we are asking for approval to move these to Our Erie Bank account where there are no fees, and checks will run through finance office.

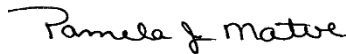
Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the moving of two bank accounts for Prothonotary's Office as presented. Motion carried unanimously.

**Commissioner Comments:**

**Adjournment:** Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12: 21 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner