

**Warren County Commissioners Public Meeting**  
**March 24, 2021 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin, and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Dan Glotz, Director of Planning & Zoning, Reilly Enlow, and Attorney Nathaniel Schmidt

Citizens Present: Josh Cotton (WTO), Beverly Ruhlman, Lynn Gurdak, and Bruce Swanson

**Announcements:** Commissioner Benjamin Kafferlin stated that the meeting is being recorded.

**Meetings held since the last meeting:** Commissioner Benjamin stated that there were no executive meetings held since the last meeting, then he listed the informational meetings that were held.

**Correspondence:** None

**Public Comment:**

Bruce Swanson asked about the repairs that are needed on the Bike/Hike trail and when these will be done.

Dan Glotz, Director of Planning & Zoning stated that he and the Maintenance Director looked at that last fall and they are hopeful to have the issues addressed by the end of Spring.

Bruce then thanked the Commissioners for keeping the trail plowed in the winter.

**Consent Agenda:**

**March 10, 2021 Public Hearing and Public Meeting:** No corrections or additions to be made.

**Finance Report:** Reilly Enlow gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$4,226,048.00, and in the Erie Bank is \$1,217,067.00

**Proclamation(s):**

National Library Week  
National Telecommunicator Week  
Second Chance Month  
Autism Awareness Month  
Parkinson's Disease Awareness Month  
Child Abuse Prevention Month  
Sexual Assault Awareness Month

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**New Business:**

**Agreement with Mackin Engineering for the County Comprehensive Plan:** Dan Glotz, Director of Planning & Zoning gave a brief presentation on the Comprehensive Plan, and what is involved in getting this completed. He then stated that it will take approximately one year to complete.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the agreement with Mackin Engineering to do the County Comprehensive Plan for an amount not to exceed \$55,125.00. Motion carried unanimously.

**Resolution #3177 Adopting the Government Management System:** Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adopt the Government Management System for the counties policies and procedures. Motion carried unanimously.

**Agreement with Country Manor Management:** Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the agreement with Country Manor Management for the addendum to the agreement in place for additional services not to exceed \$10,000.00. Motion carried unanimously.

**Agreement with ESI for employee EAP program:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the agreement with ESI for the continuation of our Employee Assistance Program in the amount of \$5,127.91. Motion carried unanimously.

**Award of North and East St. Waterline Extension project:** Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to table the award of the North and East St. Waterline Extension project. Motion carried unanimously.

**Agreement with EOC to administer the Rental Assistance Program:** Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve an agreement with EOC so they can administer the Rental Assistance Program. Motion carried unanimously.

**Commissioner Comments:**

Commissioner Benjamin Kafferlin gave updates on the various boards on which he sits.

Commissioner Tricia Durbin gave a brief update on broadband.

**Adjournment:** Motion was made Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:57 p.m.

Respectfully submitted,

*Pamela J. Matve*

Pamela J. Matve  
Chief Clerk



Approved:

*Jeff Eggleston*

Jeff Eggleston  
Warren County Commissioner