

Warren County Commissioners Public Meeting
April 13, 2022 12:00 p.m.
Main Courtroom

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Jeff Eggleston present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Kim Exley, Employee Relations Administrator, Kaylan Miller, Employee Benefits & Risk Administrator, Lisa Burkhouse, Register and Recorder, Brian Bull, Chief Assessor, and Meredith Ketcham, Director of Children and Youth

Citizens Present: Brian Ferry (WTO), and Andy Close (Titusville Herald)

Announcements: Commissioner Tricia Durbin stated that the meeting is being recorded.

Meetings held since the last meeting: Commissioner Tricia Durbin stated that there was one executive session held to discuss legal matters on March 30, 2022.

Correspondence: None

Public Comment: None

Consent Agenda:

Minutes from the March 23, 2022 Public Meeting: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director gave the financial report stating that after all expenses are paid, to which she reviewed the balance in the general fund is \$1,032,756.00, and in the Erie Bank is \$745,042.00.

Proclamation(s): Earth Day, National Crime Victims' Rights Week, Multiple Sclerosis Week

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the consent agenda as presented. Motion carried unanimously.

Old Business:

New Business:

Resolution #3209 Revision to the FY 2019 CDBG Funds: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve Resolution #3209 to move a total of \$65,886.76 from various projects to the Center Street Reconstruction project in Bear Lake. This is a housekeeping issue to spend older funds first. Motion carried unanimously.

Repository Tax Bid(s): Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to accept the following Tax Repository Bids: Parcel WN-5575-933900-000 in the amount of \$890.00 from Dewboi Properties, and \$800.00 for parcel YV-003-814600-025 from Clifford Edey. Motion carried unanimously.

Attorney Nathaniel Schmidt stated that for the record, he represents Mr. Edey in this transaction.

Approval of CYS Alcohol, Drug & Tobacco policy: Meredith Ketcham, Children & Youth Administrator, explained that with the legalization of medical marijuana CYS had to draw up a policy for Alcohol, other Drugs and Tobacco for the foster families.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the Alcohol, other Drugs and Tobacco policy as presented. Motion carried unanimously.

Approval of CYS 2022-2023 Contracted Providers: Meredith Ketcham, Children & Youth Administrator stated that it is time to approve the list of contracted providers for 2022-2023. She stated that they did remove Family United Network, and added by request of Juvenile Probation, Jefferson County Detention Center.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the list of Children and Youth contracted providers for 2022-2023 as presented. Motion carried unanimously.

Approval of the ANF law enforcement agreement: Commissioner Jeff Eggleston stated that the Law Enforcement Agreement and the Annual Operating and Financial plan is done each year for the patrols that the Sheriff Office provides the ANF.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the Law Enforcement Agreement and the Annual Operating and Financial Plan between the county and the ANF. Motion carried unanimously.

Approval of the Echo Warren Assoc. Tax Appeal: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve and accept the tax appeal from Echo between Warren County and Echo Warren Associates as presented. Motion carried unanimously.

Commissioner Tricia Durbin stated that this would make the assessed value in 2021 \$923,320 and for tax year 2022 \$841,870.00.

Approval of Ordinance 2022-1 to establish the Warren County Intergovernmental Co-Op (COG): Attorney Nathaniel Schmidt stated that before any decision are made, he would like to state that he has read over this and feels that the ordinance needs some work. While he is in support of this, there were no by-laws o read, and he is not satisfied with the wording.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to table this until Attorney Nathaniel Schmidt and Dan Glotz, Director of Planning & Zoning can meet to discuss. Motion carried unanimously.

Appointment(s) to the Warren County Planning Commission: Motion was made by Commissioner Jeff Eggleston seconded by Commissioner Tricia Durbin to appoint Sheryl Vanco and Brian Jennings to the Planning Commission as requested. Motion carried unanimously.

Resolution #3210 Authorizing the allocation of \$100,000.00 to the WCDA for the Warren Nat 'l Bank Bldg.: Commissioner Tricia Durbin stated that WCDA is applying for a grant through Congressman Thompson's office in the amount of \$600,000. He is requesting that the county provide \$100,000.00 for the match.

Commissioner Jeff Eggleston stated that this amount is contingent upon WCDA getting the grant.

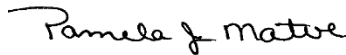
Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve Resolution #3210 authorizing the allocation of \$100,000.00 to the WCDA for the Warren National Bank Building. Motion carried unanimously.

Commissioner Comments:

Adjournment: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:20 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner