

Warren County Commissioners Public Meeting
June 23, 2021 12:05 p.m.
Jackson Courtroom

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin, and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Krystal Ransom, Deputy Director of Elections, and Bill Gallagher

Citizens Present: Josh Cotton (WTO), and Alex Turbine

Announcements: Commissioner Benjamin Kafferlin stated the meeting is being recorded.

Meetings held since the last meeting: Commissioner Benjamin stated that there were two meetings in which he and Commissioner Tricia Durbin attended that were informational only.

Correspondence: None

Public Comment:

Consent Agenda:

Minutes from the June 9, 2021 Public Meeting and Public Hearing: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$1,747,869.00, and in the Erie Bank is \$744,899.00

Lisa Hagberg, Finance Director stated that the external auditors began the 2020 audit last week.

Proclamation(s): None

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business:

New Business:

Agreement with Remedy Analytics: Commissioner Benjamin Kafferlin stated that this company does an analysis of the prescription costs in our jail. Lisa Hagberg, Finance Director stated that there has been a significant savings.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the agreement with Remedy Analytics. Motion carried unanimously.

Approval of Laser Fiche upgrade purchase: Bill Gallagher stated that our current system is eighteen years old, and the last upgrade was ten years ago. What we have now is basically a digital storing place for our documents. To upgrade this would allow so much more; such as work flow, a way to get digital signatures, and down the road allow the public access to documents we give permissions to. This agreement is a three-year agreement for a total of \$60,244.25 for the Stay on Avante, Add forms Pro, and 500 community users.

Commissioner Benjamin Kafferlin stated that this has been on the horizon for quite some time and with the implementation of the Government Management System now is the time to do this. This also qualifies as an eligible expense for the American Recovery Plan funds.

Commissioner Jeff Eggleston stated that this is also part of the overall efforts to go paperless.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the upgrade to our Laser Fisch program in the amount of \$60,244.25. Motion carried unanimously.

Appointments to the TAWC Board: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the appointments of Kelly Neering, Connie Johnson, and Michael Montecalvo to the Transit Authority Board of Directors for a term of five years. Motion carried unanimously.

Act 13 Request from Ruth M. Smith Center: Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the \$15,000.00 application from the Ruth M. Smith Center from Act 13 funds for their parking area as requested. Motion carried unanimously.

Amendment to the Youngsville Tax Collector Agreement for 2020: Commissioner Benjamin Kafferlin stated that at the last meeting we approved the agreement for 2021, but could not include the retro for 2020; therefore, they are now submitting an amendment to include 2020 at \$2.97 per tax duplicate to be paid.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the amendment of the Tax Collector Agreement with Youngsville Borough to pay \$2.97 per tax duplicate in 2020. Motion carried unanimously.

Agreement with Zelenkofske Axelrod (Z&A): Commissioner Benjamin Kafferlin stated that this agreement is similar to the one we had when we first received funds for COVID. This agreement includes guidance for use of the American Recovery Plan (ARP) funds.

Attorney Nathaniel Schmidt stated that because this is a professional service, it does not have to be bid out.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the agreement with Z&A as presented. Motion carried unanimously.

Resolution #3183 Authorizing Youngsville TV to apply for funds on behalf of the county: Attorney Nathaniel Schmidt explained that there are funds available for broadband and the county is authorizing Youngsville TV to apply on behalf of the county for these funds.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution #3183 authorizing Youngsville TV to apply for funds for broadband on behalf of the county. Motion carried unanimously.

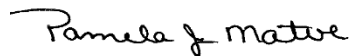
Commissioner Comments:

Commissioner Benjamin Kafferlin welcomed Alex Turbine to our meeting today. Alex was job shadowing in the county for the day.

Adjournment: Motion was made Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:31 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner