

Warren County Commissioners Public Meeting
July 12, 2023 12:00 p.m.
Jackson Courtroom

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin, and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Krystle Ransom, Director of Elections, Margia Hansen, Deputy Election Director, Danielle Flasher, Grants Administrator, Kenneth McCarrison, Public Safety Director, Mike Grubbs, Danielle Gardner, Brenda Beers, Levi Sanko, Mark Saporito, and Kathleen Jones

Citizens Present: Josh Cotton (WTO), Andy Close (YourDailyLocal), John Shaughnesy, and Kathy Kemp Jensen

Announcements: Commissioner Tricia Durbin announced that this meeting is being recorded.

Executive meetings held since the last meeting: There have been two executive sessions since the last meeting.

Correspondence: Commissioner Tricia Durbin stated that a letter was received from Daniel Wilson in regards to the proposed canoe and kayak launch.

Presentation: None

Public Comment: None

Consent Agenda:

Minutes from the June 28, 2023 Public Hearing and Public Meeting: No corrections or additions to be made.

Finance Report: None

Proclamation(s): Pretrial, Probation, and Parole Supervision Week

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

Old Business:

Local Match for the Transit Authority: Commissioner Tricia Durbin stated that they were contacted by the Transit Authority and they are requesting an additional \$750.00 for the local match since Conewango Township did not allocate any funds for the bus transportation in their municipality.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Tricia Durbin to approve the additional \$750.00 to the Transit Authority for the local match. Motion carried unanimously.

Appointment to the Transit Authority Board: Commissioner Tricia Durbin stated that the Transit Authority has requested that we appoint David Dymond to their board to fill a vacant spot. This would be effective immediately and go through June 30, 2026.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Tricia Durbin to approve the appointment of David Dymond to the Board of the Transit Authority. Motion carried unanimously.

It was noted that for both these items, Commissioner Jeff Eggleston reused himself as he sits on the Transit Authority Board.

Natural Gas Energy Contract: Commissioner Benjamin Kafferlin explained that he asked that this be kept on the agenda so that when the time is right, so we can approve a new contract with low priced.

Motion was made by Commissioner Benjamin Kafferlin seconded by Commissioner Jeff Eggleston to table this item until further notice. Motion carried unanimously.

New Business:

Approve agreement with Woolpert Inc. d/b/a Data Cloud Solutions (Tax Assessment):

Commissioner Tricia Durbin explained that this software will allow our assessors to enter information in the field and it will go to the vision software saving time. The cost will be \$21,720.00 with a per mobile device charge of \$3,350.00 per year.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Woolpert as presented. Motion carried unanimously.

Ratify the Agreement with the School Resource Officer Addendum: Solicitor Nathaniel Schmidt explained that while all parties were adhering the what was negotiated the addendum to the 2019 agreement was incorrect. While we are past the term of the agreement for which this addendum covers, the school district is requesting we sign the correct addendum. Basically, this is a housekeeping issue.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston approved the 2019 Addendum to the School Resource Officer agreement as presented. Motion carried unanimously.

Approve MOU with EOC for the Whole Home Repair Program: Danielle Flasher, CDBG Grants Administrator explained to the board that while the EOC is administering the WHRP, there are reviews that she does for the applicants just as she does for the Housing Trust Fund. This MOU is an agreement that the county will invoice the EOC \$200.00 for each applicant that she reviews.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the MOU with the EOC for the Whole Home Repair Program as presented. Motion carried unanimously.

Resolution #3249 Allocation of ARPA funds for a broadband project grant: Commissioner Tricia Durbin explained that the county is working with providers to secure a grant application and while we may work with one or more providers the county will need to put in some funds. This resolution shows that the county is committing 1.1 million dollars of the American Rescue fund (ARPA) to use as match.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #3249 as presented.

Commissioner Jeff Eggleston stated that he would like it understood that the county should be able to approve any of the grant applications.

Commissioner Tricia Durbin stated that CTC will very much be involved, and the money will only be given if the grantee is awarded a grant.

After nothing further, the above motion was called and the motion carried unanimously.

Agreement of Sale to EOC for 11 and 13 Madison Ave.: Solicitor Nathaniel Schmidt explained that while the sale of 11 and 13 Madison was approved at the last meeting; the EOC is wanting an agreement of sale. In your packet is the agreement with the edits made that Attorney Crosby is alright with. He then stated that the deeds for 14 Laurel St. should be done next week.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement of sale as presented for 11 and 13 Madison Ave. Motion carried unanimously.

Conveyance of Property Trade with LEPC: Solicitor Nathaniel Schmidt stated that this is just an informational item and does not need action from the board. The LEPC has a few air packs that one fire department uses, and they have a carmate trailer. This fire department will gift the county the trailer, and the county will convey to them the air packs for \$1.00. Because it is LEPC, the county does not need to vote.

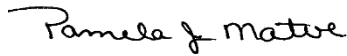
Commissioner Benjamin Kafferlin stated that for the minutes he made the motion to accept the gift of the trailer to the county, this was seconded by Commissioner Jeff Eggleston and the motion carried unanimously.

Commissioner Comments:

Adjournment: Motion was made Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:28 p.m.

Respectfully submitted,



Pamela J. Matve
Chief Clerk



Approved:



Jeff Eggleston
Warren County Commissioner