

**Warren County Commissioners Public Meeting**  
**July 12, 2023 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin, and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Solicitor Nathaniel Schmidt, Lisa Hagberg, Finance Director, and others

Citizens Present: Josh Cotton (WTO), Andy Close (YourDailyLocal), and many from the press.

**Announcements:** Commissioner Tricia Durbin announced that this meeting is being recorded.

**Executive meetings held since the last meeting:** There have been one executive sessions since the last meeting.

**Correspondence:** None

**Presentation:** None

**Public Comment:** Commissioner Tricia Durbin stated that at this point and time we will have the press conference regarding the escape of Michael Burham, have a time of questions and answers then go to the regular meeting.

Commissioner Tricia Durbin then turned this over to Commissioner Jeff Eggleston who went over the rules of how the press conference will happen.

**Consent Agenda:**

**Minutes from the June 28, 2023 Public Hearing and Public Meeting:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director stated that there is a total of \$2,233,846.00 in both the general fund and the Erie Bank.

Lisa then stated that she is reviewing the first six months figures budget to actuals and hopes to have a report soon.

**HR & Departmental Reports:** Commissioner Tricia Durbin stated that the reports are in the packet and stated that in the future she hopes that Department Heads can come to a meeting to speak on their department and the progress they are making.

**Proclamation(s):** None

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**Natural Gas Energy Contract:** Currently, we have not received a new contract.

**New Business:**

**Intergovernmental Agreement with the Commonwealth of PA Dept. of Corrections:** Commissioner Tricia Durbin explained that this agreement as mentioned in the press conference, is with the Dept. of Corrections to come in and give us technical assistance to provide training, review policies procedures, and provide the county with recommendations concerning the safety, security, and operations of the Warren County Prison.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Intergovernmental Agreement with the Commonwealth of Pennsylvania Department of Corrections. Motion carried unanimously.

**Repository Tax Bid(s):** Commissioner Tricia Durbin stated that there are two repository tax bids to approve today. First, parcel WN-834-197200-000 has a bid of \$250.00 from Michelle Bonavita and Skyler Maclees; Second, parcel WN-487-393000-014 has a bid of \$889.50 from Patricia Ward.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the two repository tax bids as presented. Motion carried unanimously.

**Agreement with Zito Business:** Commissioner Tricia Durbin stated that this agreement is to provide fiber to the new location of MDJ Laura Bauer's office at a cost of 225.00 per month.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Zito Business as presented. Motion carried unanimously.

**Medical Assistance Transportation Grant Agreement:** Commissioner Tricia Durbin stated that this is an agreement that is done every year. We are agreeing to follow the rules and reporting for the program for the time period of July 1, 2023 through June 20, 2024.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Medical Assistance Transportation Grant Agreement as presented. Motion carried unanimously.

**Maximus Cost Allocation Plan for FY 2021:** Lisa Hagberg, Finance Director explained that Maximus reviews our costs allocations and billings to be sure we are in accordance with all requirements for departments such as Public Safety, Domestic Relations etc.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Maximus Cost Allocation Plan as presented. Motion carried unanimously.

**Approve the CYS Data Sharing Agreement & the Needs Based Narrative:** Commissioner Tricia Durbin stated that this agreement is for October 2023 through September 2024.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the CYS Data Sharing Agreement and the Needs Based Narrative as presented. Motion carried unanimously.

**Commissioner Comments:**

**Adjournment:** Motion was made Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 1:00 p.m.

Respectfully submitted,

*Pamela J. Matve*

Pamela J. Matve  
Chief Clerk



Approved:

*Jeff Eggleston*

Jeff Eggleston  
Warren County Commissioner