

Warren County Salary Board Minutes
July 14, 2021 1:00 p.m.
Commissioners Conference Room

Board Present: Commissioner Benjamin Kafferlin, Commissioner Tricia Durbin, Commissioner Jeff Eggleston and Dennis Munksgard, Treasurer

Staff Present: Pamela J. Matve, Chief Clerk, Lisa Hagberg, Finance Director, Kim Exley, H.R. Administrator, Lisa Hagberg, Finance Director, Kaylan Miller, Employee Benefits & Risk Administrator, and Ronna Tipton, Human Services Director

Citizens Present:

Commissioner Benjamin Kafferlin called the meeting to order stating the meeting is being recorded.

Executive Session: None

Approval of Minutes:

Motion was made by Commissioner Jeff Eggleston, seconded by Dennis Munksgard, Treasurer to approve the minutes from May 12, 2021. Motion carried unanimously.

Old Items:

Deputy Director of Tax Assessment: Kim Exley, Employee Relations Administrator gave an update on this position stating that she spoke with the union and they are not in favor of the rate of pay for this position as it would then be paid higher than any other deputy position in the union. She then stated that this position is no longer in the roster as it was removed when Brian Bull, Chief Assessor became the Chief Assessor.

Commissioner Benjamin Kafferlin stated that after some thought, this is a union position therefore should wait until after negotiations then bring it back to the board.

Motion was made by Commissioner Jeff Eggleston, seconded by Dennis Munksgard, Treasurer to table this until after negotiations. Motion carried unanimously.

New Business:

Salary Increase for the CASSP Coordinator position: Commissioner Benjamin Kafferlin stated that to be clear we are looking at the added responsibilities of the position, not the person.

Commissioner Jeff Eggleston stated that the CASSP position was underutilized, this is a very important position with many responsibilities.

Ronna Tipton stated that this position has morphed from 20 students to 200. This position makes sure that each student has the care they need to keep them out of placement. This includes transportation to doctor appointments, lining up counselors if they need it etc.

Commissioner Jeff Eggleston asked how much is mandated to which Ronna stated that it is not mandated, but very much needed to keep these kids out of placement and giving them access to the mental health system.

Motion was made by Commissioner Jeff Eggleston, seconded by Dennis Munksgard, Treasurer to approve the \$5,000.00 increase to the CASSP Coordinator position as presented by Kim Exley, Employee Relations Administrator and Ronna Tipton, Director of Human Services.

Commissioner Tricia Durbin asked if this needs to be before the Forest County Commissioners, and Commissioner Benjamin Kafferlin stated no, they look to us to handle these situations.

After nothing further, the above motion was called to question, and the motion carried unanimously.

Creation of Intern Positions: Commissioner Benjamin Kafferlin stated that he feels this needs to be discussed further before making any decisions. We were thinking of making three (3) intern positions.

Commissioner Jeff Eggleston asked, what happens if one department takes all three interns? We need to define the scope of the positions.

Commissioner Tricia Durbin asked if this has been budgeted to which Commissioner Benjamin Kafferlin stated that \$5,000 was set aside but never definitively.

Commissioner Jeff Eggleston stated that the budget is the other factor, there is no frame work.

Commissioner Benjamin Kafferlin stated that the \$5000.00 is an amount set aside, but not to a specific department.

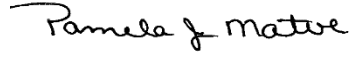
Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to table this until further notice. Motion carried unanimously.

Adjournment

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 1:25 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

