

**Warren County Board of Elections  
Jackson Courtroom  
July 14, 2021 12:00 p.m.**

Commissioner Benjamin Kafferlin called the Board of Elections meeting to order with Commissioner Tricia Durbin and Commissioner Jeff Eggleston present.

Staff Present: Lisa Rivett, Director of Elections, Pamela Matve, Chief Clerk, Kim Exley, Employee Relations Administrator, Kaylan Miller, Employee Benefits & Risk Administrator, Lisa Hagberg, Finance Director, Kenneth McCarrison, Public Safety Director, and Ronna Tipton, Director of Human Services

Citizens Present: Josh Cotton (WTO), and Andy Close (Titusville Herald)

Commissioner Benjamin Kafferlin called the meeting to order stating that the meeting is being recorded.

**Old Business:**

**New Business:**

Lisa Rivett, Director of Elections stated that the Judge and Majority Inspector of Elections for Freehold Township has requested that the polling place be relocated to the Wrightsville Firehall.

Lisa went on to state that Wanda Smith, of the fire department, stated that this was discussed at their last month's meeting, and everyone was in agreement that the social hall could be used as the polling location for Freehold Township.

Lisa Rivett, Director of Elections has scheduled a walkthrough of the facility to make sure all the requirements are met such as handicap entrance, parking etc.

Commissioner Benjamin Kafferlin asked Lisa Rivett, Director of Elections, so today you are asking for approval to enter into an agreement with the Wrightsville Firehall. Lisa stated correct.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve moving the polling location for Freehold Township, and enter into an agreement with Wrightsville Fire Dept. Motion carried unanimously.

**Public Comment:**

Commissioner Benjamin Kafferlin commented that he and Ken McCarrison traveled to Harrisburg for a table top exercise, and while there he attended the session on Election. Commissioner Benjamin Kafferlin stated that after hearing from large counties like Philadelphia, and Delaware he is very confident with our integrity and security of our elections.

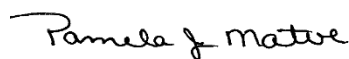
He then stated that there are a couple things that could be improved upon such as one, a mass communication with poll workers if an emergency should occur. Ken is looking into such a program that can do an email and/or text blast. Second, we need to get policy and procedures on when to set up a POI to cover misinformation that is out there during and after an election period. Thirdly, we need to think about getting our Judge of Elections some de-escalation training.

Commissioner Benjamin Kafferlin then suggested a tabletop exercise especially before a federal election.

**Adjournment:** With nothing further, motion was made Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the election board meeting. Motion carried unanimously.

Meeting adjourned at 12:14 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner