

**Warren County Commissioners Public Meeting**  
**July 27, 2022 12:04 p.m.**  
**Jackson Courtroom**

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Tricia Durbin and Commissioner Jeff Eggleston present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Lorri Dunlap, Michael Lyon, Dan Glotz, Laurie Burdick, Margia Hansen, Brian Bull, Chief Assessor, Cody Brown, Asst. District Attorney, and Meredith Ketcham, Children & Youth Administrator

Citizens Present: Josh Cotton (WTO), and Andy Close (Titusville Herald)

**Announcements:** Commissioner Benjamin Kafferlin announced that this meeting is being recorded

**Meetings held since the last meeting:** Commissioner Benjamin Kafferlin stated that since the last meeting there were executive sessions, and two informational meetings that were held where two or more commissioners were in attendance.

**Correspondence:**

Commissioner Jeff Eggleston stated that right before the meeting we received an email from DEP approving the closure of the Grunderville Landfill.

This has been five to six years in the works, and he thanked Dan Glotz, Director of Planning & Zoning for all his hard work and help in making this happen.

**Public Comment:** None

**Consent Agenda:**

**Minutes from the July 13, 2022 Public Meeting:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director gave the financial report stating that the balance in all the accounts is \$1,922,904.00.

**Proclamation(s):**

Pretrial, Probation, and Parole Supervision Week  
Steven Johnson Syndrome Awareness Month  
Front Porch Days

**Citation presentation:** In light of Lorri Dunlap's retirement after 24 years of service, the commissioners recognized her and presented her a plaque and thanked her for all her hard work.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:**

**Reappointment to the TAWC Board:** Commissioner Jeff Eggleston stated that he had forwarded a letter from the TAWC solicitor regarding a commissioner being on the board, and also other counties have Commissioners on the board of their Transit Authorities.

Commissioner Eggleston stated a response would still be coming from the Attorney for TAWC as to his ability to sit on the Board. Solicitor Schmidt made his position known to the Commissioners in a confidential email. Commissioner Durbin said that if anything came up in the future it would be revisited by the Board.

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Tricia Durbin to approve the reappointment of Commissioner Jeff Eggleston to the board of the TAWC noting that when there are items dealing with TAWC he must recuse himself from voting. Motion carried unanimously.

**New Business:**

**Adoption of Ordinance 1-2022 Creation of the Land Bank:** Commissioner Benjamin Kafferlin stated prior to the public meeting there was a public hearing on this subject which there were no comments.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve Ordinance 1-2022 for the creation of the Warren County Landbank. Motion carried unanimously.

**Consulting Agreement with Lorri Dunlap:** Commissioner Benjamin Kafferlin stated that this agreement is so that the county can consult with Lorri on the various programs she is involved with during the time until which a new employee has a handle on things. Her rate in this agreement is \$31.50 per hour.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the consulting agreement with Lorri Dunlap as presented. Motion carried unanimously.

**Resolution #3221 Abatement and Recovery Schedule for Public Safety:** Commissioner Benjamin Kafferlin stated that this fee schedule was in need of updating not only by prices but some items needed added.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve Resolution #3221 as presented. Motion carried unanimously.

**Tidioute Borough Act 13 Request:** Dan Glotz stated that Tidioute Borough is requesting \$20,692.50 towards the Grant St. bridge repairs. He then stated that the Borough will be contributing \$6,897.50. The total project cost is \$27,590.00.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the Act 13 request from Tidioute Borough in the amount of \$20,692.50. Motion carried unanimously.

**2023/2024 Children & Youth Needs Based Plan Narrative:** Meredith Ketcham reviewed the narrative for the CYs needs based plan stating that the narrative must be approved by the commissioners, the budget will need approved at a later date. This plan tells how the money will be spent.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to approve the narrative for the Children & Youth needs-based plan for 2023/2024 as presented. Motion carried unanimously.

**Resolution #3222 Reassessment Timeline:** Commissioner Jeff Eggleston explained that this resolution sets the timeline for conducting the reassessment in 2033/2024.

In the resolution there are a couple minor requests from the School District to help move it forward.

The reassessment should be finalized in 2024.

Commissioner Benjamin Kafferlin stated that this does not mean a universal tax hike. If your taxes increase, essentially it means that you have been underpaying all this time.

Commissioner Jeff Eggleston stated that we cannot increase our revenues by law though reassessment.

Commissioner Tricia Durbin then stated that this should reduce the amount of tax appeal hearings, as everyone will be paying what they should be paying.

**Reorganization:** Commissioner Benjamin Kafferlin stated that there are some personal changes that have happened in his life that has led to his decision to hand over the Chairmanship. He then stated that each board should make their own minds up as to who holds the chair position; it should not be based upon the highest vote getter.

He made many great comments about Commissioner Tricia Durbin before opening the nominations for Chair.

Commissioner Benjamin Kafferlin opened the nomination by nominating Commissioner Tricia Durbin as Chair. There were no other nominations made, and the nominations for chair were closed and the question called.

The Motion carried unanimously to vote Commissioner Tricia Durbin as Chair.

Commissioner Benjamin Kafferlin the opened the nominations for Vice Chair.

Commissioner Jeff Eggleston nominated Commissioner Benjamin Kafferlin as Vice Chair. There were no other nominations made, and the nominations for vice chair were closed and the question called.

The Motion carried unanimously to vote Commissioner Benjamin Kafferlin as vice Chair.

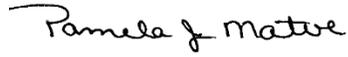
Commissioner Jeff Eggleston will keep his roll has Secretary Commissioner.

**Commissioner Comments:** None

**Adjournment:** Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:42 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner