

Warren County Commissioners Public Meeting
August 23, 2023, 12:00 p.m.
Jackson Courtroom

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Solicitor Nathaniel Schmidt, Meredith Ketcham, CYS Director, Kathy Lebon, and Brian Bull

Citizens Present: Josh Cotton (WTO), Andy Close (YourDailyLocal), Sarah Garner (Vision)

Announcements: Commissioner Tricia Durbin announced that this meeting is being recorded.

Executive meetings held since the last meeting: There has been one executive session since the last meeting.

Correspondence: None

Presentation: A citation was read for Ellie Curtis who has achieved International Dairy Judging Champ.

Public Comment: None

Consent Agenda:

Minutes from the August 10, 2023 Public Hearing and Public Meeting: No corrections or additions to be made.

Finance Report: Lisa Hagberg, Finance Director stated that there is a total of \$2,826,768 in all the accounts.

Reports will go out by end of the week to the Department Heads to start the budget season for 2024.

Proclamation(s): National Alzheimer's Disease Awareness, Allegheny River & Watershed Clean Up, Direct Support Professionals Recognition Week, Remembrance & Commemoration of 9-11-01

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. The motion carried unanimously.

Old Business:

Natural Gas Energy Contract: Lisa Hagberg, Finance Director stated that we received a new energy agreement at a fixed rate of .08347/kWh from Smartest Energy. She then stated that she is waiting for another agreement to come in and it may be at a lower price.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Smartest Energy agreement as presented also authorizing the Finance Director to sign the necessary documents. The motion carried unanimously.

New Business:

CYS Needs Base Budget Monetary Amount: Meredith Ketcham stated that the county match they are requesting for the 24-25 Needs-Based Budget is \$1,213,596. This is higher than last year as the placement providers have increased their costs.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the county match for the 24/25 CYS Needs Base Budget as requested. The motion carried unanimously.

Resolution #3250 STMP Phase V funding request: Commissioner Benjamin Kafferlin explained the STMP which when started was the Early Intervention Program. This is the last request that we can make and we want to use it for the Emergency Services Radios Project. The total cost is \$40,000.00 and the county portion will be \$4,000.00.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the request for the STMP Phase V Emergency Services Radio Project as presented. The motion carried unanimously.

Landex Software Agreement: Commissioner Tricia D. Durbin explained that we are looking to terminate our agreement with our current provider and Landex is what has been chosen by Lisa Burkhouse, Register/Recorder after some extensive research. This will also allow some extra things such as e-filing, to make things easier.

The cost of the software is \$70,000 along with a monthly payment of \$1,400.00 per month.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with Landex Software as presented. The motion carried unanimously.

Bonded Services addition to contract: Commissioner Tricia D. Durbin stated that the large meeting room is now complete and they have asked that we add this to their normal cleaning schedule of twice a week. The cost of this will be \$404.00 per month.

Commissioner Benjamin Kafferlin stated that this has been a long time coming, and it is nice to see the building complete.

A motion was made by Commissioner Benjamin Kafferlin, seconded by, Commissioner Jeff Eggleston to approve the additional amount of \$404.00 to Bonded for the cleaning at the Conservation District. The motion carried unanimously.

CivicPlus and ADA Compliancy: Commissioner Tricia D. Durbin stated that in the work session Pamela Matve, Chief Clerk explained that our website is not 100% ADA compliant. This agreement with Civic Plus for an annual cost of \$4,500 will keep us in compliance.

A motion was made by was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with CivicPlus to keep our website compliant. The motion carried unanimously.

Act 13 Fund Request – Eldred Twp.: Commissioner Tricia D. Durbin explained that this request is from Eldred Township for the for repair of the Chappel Hill Road Bridge. The project total is \$67,500.00. Eldred Twp. will contribute \$13,500.00 and they are asking for \$54,000.00 of Act 13 funds. This is an eligible project.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Act 13 Fund request from Eldred Twp. as presented. The motion carried unanimously.

West law renewal: Commissioner Benjamin Kafferlin stated that he was involved three years ago to make sure this was the best route to go for the law library etc. It is time to renew for another three years.

The Patron subscription is \$455.03, and the Law Library is \$1801.34. This is a monthly subscription and each will increase by 5% each year.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the West Law subscriptions as presented. The motion carried unanimously.

Commissioner Comments:

Sara Garner spoke on the progress of the reassessment. She stated they are right on track as far as timing. They are looking to hire additional data collectors, and the entire county should be done by September or October 2024.

Adjournment: A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting.

The meeting adjourned 12:25 p.m.

Respectfully submitted,

Pamela J. Matve

Pamela J. Matve
Chief Clerk



Approved:

Jeff Eggleston

Jeff Eggleston
Warren County Commissioner