

Prison Board Meeting Minutes
August 23, 2023 2:30 p.m.
Commissioner Conference Room

Board Present: Sheriff Brian Zeybel, Commissioner Tricia Durbin, Commissioner Benjamin Kafferlin, Commissioner Jeff Eggleston, and Dennis Munksgard, Treasurer

Staff Present: Pamela Matve, Chief Clerk, Warden Rusty Barr, Deputy Warden Ryan Tipton, Lisa Hagberg, Finance Director, and Kaylan Miller, Employee Benefits & Risk Administrator

Citizens Present: Josh Cotton (WTO), and Andy Close (YourDailyLocal)

The meeting was called to order by Sheriff Brian Zeybel at 2:30 p.m. with the pledge of allegiance.

Announcements: The meeting is being recorded

Executive Session: There was one at the end of the meeting.

Public Comments/Special Presentations:

Solicitor Nathaniel Schmidt took this moment to read a statement regarding the Michael Burham escape from last month.

Approval of Minutes

A motion was made by Commissioner Jeff Eggleston seconded by Dennis Munksgard, Treasurer to approve the minutes from May 2, 2023. The motion carried unanimously.

Finance Report:

Lisa Hagberg, Finance Director stated that the jail is right in line with their budget over all. Some line items are higher than expected such as overtime.

Old Business – None

New Business: None

Warden's Report

Highlights of the Warden's report are as follows for the period of June 1, 2023 – July 31, 2023:

Male Population at the time of report:	65
Female Population at the time of report:	29
June Average Daily Population:	91
July Average Daily Population:	95
Inmates housed by other facilities:	1 & 2 respectively
Inmates housed for other facilities:	11 ea. month
Inmates sentenced to DOC: June	5
Inmates sentenced to DOC: July	10
Inmates sentenced to County: June	57
Inmates sentenced to County: July	44
Community Service Hours:	146.75 & 13.5 respectively

Warden Rusty Barr stated that the numbers are a little higher than normal at this time.

Trainings are continuing for staff.

Announcements and/or Comments:

Commissioner Jeff Eggleston stated that med passes were discussed at the last meeting, and asked that this be placed on the agenda so we can discuss on how we move forward, and formally put together a plan.

Warden Rusty Barr stated that Title 37 will be changing, we just do not know when. When it does, Corrections Officers will not be allowed to pass out any medications.

Commissioner Tricia D. Durbin asked the warden if he knew when this change would happen to which Warden Rusty Barr stated he did not know, as they have changed the date a few times now.

Commissioner Jeff Eggleston stated that even if Title 37 does not change, we need to look into this as this is the largest liability we have.

Dennis Munksgard, Treasurer asked that the control room door controls also be added.

Warden Rusty Barr stated he is getting a quote at this point.

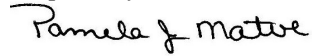
Next Meeting Date: October 24, 2023 at 2:30 p.m.

Adjournment

With nothing further, a motion was made by Commissioner Tricia D. Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 3:00 p.m.

Respectfully Submitted,



Pamela J. Matve
Chief Clerk

