

**Warren County Commissioners Public Meeting**  
**August 31, 2022 12:04 p.m.**  
**Jackson Courtroom**

Commissioner Tricia Durbin called the meeting of the Warren County Commissioners to order with Commissioner Jeff Eggleston present and Commissioner Benjamin Kafferlin present by phone

Staff Present: Pamela Matve, Chief Clerk, Attorney Nathaniel Schmidt, Kenneth McCarrison, Public Safety Director, Meredith Ketcham, Children & Youth Administrator, and Kathy Lebon

Citizens Present: Josh Cotton (WTO), and Any Close (Titusville Herald)

**Announcements:** Commissioner Tricia Durbin announced that this meeting is being recorded

**Meetings held since the last meeting:** Commissioner Tricia Durbin stated that there into executive session since the last public meeting and that was on August 22 and August 31 to discuss personnel and litigation.

**Correspondence:** None

**Public Comment:** None

**Consent Agenda:**

**Minutes from the August 11, 2022 Public Meeting:** No corrections or additions to be made.

**Finance Report:** Commissioner Tricia Durbin gave the financial report stating that the balance in all the accounts is \$2,613,214.00.

Commissioner Tricia Durbin stated that we have borrowed 4.5 million dollars from the various accounts and this will be paid back starting in October the tax payments start coming in.

**Proclamation(s):**

Direct Support Professionals Recognition capital week  
Remembrance and Commemoration: September 11, 2022  
Fetal Alcohol Spectrum Disorder Awareness Month  
Allegheny River and Watershed Clean-up Week

Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:** None

**New Business:**

**Consulting Agreement with Reilly Enlow:** Commissioner Tricia Durbin stated that this consulting agreement with Reilly Enlow is the same type of agreement that we had with Lori Dunlap an hourly rate of \$34.67 per hour.

Motion was made by Commissioner Jeff Eggleston seconded by Commissioner Benjamin Kafferlin to approve the consulting agreement with Reilly Enlow as presented. Motion carried unanimously.

**Agreement with Zelenkofske & Axelrod for the 2021 Audit:** Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston, to approve the agreement with Zelenkofske & Axelrod the 2021 audit. Motion carried unanimously.

**CYS Monetary Budget Figure Approval for 2023/2024:** Motion was made by Commissioner Jeb Eggleston, seconded by Commissioner Ben Kafferlin to approve the CYS monetary budget figure of \$1,125,490 as the county match as a presented. Motion carried unanimously.

**Award of the Cleaning Contract:** Commissioner Tricia Durbin explained that we put bids out cleaning services for the next three years. Barber Institute has since pulled their bid, they have the current contract. Today we are looking to award this bid to Bonded Services in the amount of \$219,924 for the three years effective October 1, 2022.

Motion was made by Commissioner Jeff Eggleston seconded by Commissioner Ben Benjamin Kafferlin to award the cleaning contract to Bonded Services as presented. Motion carried unanimously.

**Approve ACT 13 request for Allegheny Watershed Cleanup:** Commissioner Tricia Durbin stated we have a request from the Act 12 for \$500 to support the Allegheny watershed cleanup.

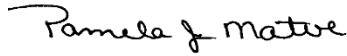
Motion was made by Commissioner Jeff Eggleston's, seconded by Commissioner Ben Kafferlin to approve the \$500.00 request from act 13 to support Allegheny watershed cleanup. Motion carried unanimously.

**Commissioner Comments:** None

**Adjournment:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:21 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner