

**Warren County Board of Elections  
Jackson Courtroom  
September 8, 2021 12:00 p.m.**

Commissioner Tricia Durbin called the Board of Elections meeting to order with Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Chief Clerk, Kim Exley, Employee Relations Administrator, Kaylan Miller, Employee Benefits & Risk Administrator, Krystal Ransom, Deputy Director of Elections, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, and Lorri Dunlap, Grants Administrator

Citizens Present: Josh Cotton (WTO), Andy Close (Titusville Herald), and Carl Seeker of Lakeshore

Commissioner Tricia Durbin called the meeting to order stating that the meeting is being recorded.

**Old Business:**

**New Business:**

**Approval of the August 11, 2021 Minutes:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve the minutes from August 11, 2021. Motion carried unanimously.

**Resolution #3187 Approval of Election Policies and Procedures:** Commissioner Tricia Durbin stated that while these were presented at the last public meeting it was the suggestion of Attorney Nathaniel Schmidt, Solicitor, that the Election Policies and Procedures be approved at an Election Board Meeting.

Therefore, today we are approving the following policies and or procedures:

- EVR-PRO-004-PRO-00-Rev 1.0 Annual Review of Polling place

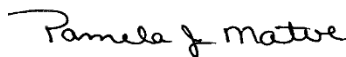
Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to approve Resolution 3187 approving the policies and or procedures as presented. Motion carried unanimously.

**Public Comment:**

**Adjournment:** With nothing further, motion was made Commissioner Jeff Eggleston, seconded by Commissioner Tricia Durbin to adjourn the election board meeting. Motion carried unanimously.

Meeting adjourned at 12:02 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner