

MINUTES
WARREN COUNTY PLANNING COMMISSION
Warren County Courthouse
Commissioners' Conference Room, 1st Floor
October 3, 2023
5:30 P.M.

The regular meeting of the Warren County Planning Commission was called to order by Chair Paul Pascuzzi at 5:30 p.m.

ROLL CALL:

Members Present: Andy Brooks, Brian Jennings, Gary Olson, Paul Pascuzzi, Sheryl Vanco, Gary Wareham

Members Absent: Jacob Pangborn, Jeffrey Zariczny

Staff Present: Daniel Glotz, Laurie Burdick, Michael Lyon

Guests Present: Jake Perryman (Times Observer), Vonnie Carlett

APPROVAL OF MINUTES:

The Minutes of September 5, 2023 were approved unanimously with a motion by Gary Olson and a second by Gary Wareham. Motion carried.

NEW BUSINESS:

1. Lot width waiver – 30-foot road frontage waiver for Lot YV-929-6515 – Dunns Eddy Road - Brokenstraw Township – Lana L. Carlett & Linda C. Wolff

Michael Lyon explained this item to the Commission. He said Vonnie Carlett owns two parcels on Dunns Eddy Road. The smaller lot is 2,178 square feet and the other is a little under 13,000 square feet. She is requesting a waiver to have the minimum width reduced from 80 to 50 feet. Her intentions are to have a subdivision completed taking 25 feet off of her larger lot and annexing 25 feet onto the second smaller lot to have a 50-foot-wide lot so she could potentially build a structure on that lot. As it is currently, the smaller lot is unbuildable. Mr. Lyon presented photos of the property. He measured some of the frontages for the adjacent properties and some are less and some are larger than 50 feet. In his opinion, what she is asking for fits the character of that area. A motion was made by Andy Brooks, with a second by Sheryl Vanco, to accept this waiver request. A vote was taken and all were in favor; motion carried.

UNFINISHED BUSINESS:

None.

SUBDIVISIONS RECENTLY APPROVED:

No questions on the recent subdivisions.

Caledonia Land Company	Pine Grove	9/5/2023	WN-2-5353/5385
Cristofaro, Janet L. (for Christofaro Trust)	Pleasant	9/5/2023	WN-731-3134
Fitch, Todd R. & Kimberly S. (Lyle)	Sheffield	9/5/2023	SH-397-7358/4865
Hannold, William A.	Pittsfield	9/5/2023	YV-007-2895/2945
Glutz, Daniel H. & Sandra L.	Conewango	9/15/2023	WN-571-1610/1911
Phillips, Ryan P. (The Lindell Subdivision)	Glade	9/15/2023	WN-5-1994/19949
Haskins, William J. & Debbie S.	Elk	9/15/2023	KI-001-4169/4168

PLANNING DIRECTOR'S REPORT:

Dan Glutz reported that the Commissioners adopted, by Resolution, the County's Comp Plan, along with a number of other documents, at last Wednesday's public meeting. The consultant will provide us with some hard copies. The next project to spin off of the Comp Plan will be the Housing Study, which will be used for CDBG and other projects. He said he has an invitation to the Township Association Annual Fall Convention and will go over the Comp Plan with the supervisors.

DEPUTY PLANNING DIRECTOR/ZONING OFFICER'S REPORT:

Nothing to report.

COMMUNICATIONS:

Nothing to report.

OTHER BUSINESS:

Nothing to report.

ADJOURNMENT:

Meeting unanimously adjourned at 5:38 p.m. by motion of Gary Olson and second by Gary Wareham. Motion carried.

NEXT MEETING:

Tuesday, November 7, 2023 @ 5:30 p.m. in the Commissioners' Conference Room, 1st Floor, Warren County Courthouse.

Respectfully submitted,



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