

**Warren County Commissioners Public Meeting**  
**October 11, 2023, 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Tricia D. Durbin called the Public Hearing to order with Commissioner Benjamin Kafferlin and Commissioner Jeff Eggleston present.

Staff Present: Pamela Matve, Lisa Hagberg, Finance Director, Danielle Flasher, Grants Administrator, Mike Walters, Chief Probation Officer, Carrie Schmader, and Jessica Arnold, Court Administrator

Citizens Present: Josh Cotton (WTO), and Andy Close (YourDailyLocal), Kelli Knapp, and Julie Miller

**Announcements:** Commissioner Tricia Durbin announced that this meeting is being recorded.

**Executive meetings held since the last meeting:** None

**Correspondence:** None

**Presentation:** None

**Public Comment:** None

**Consent Agenda:**

**Minutes from the September 27, 2023, Public Meeting:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director stated the tax monies are coming in and the balance in both accounts totals \$4,805,665.00.

The budget is on track to have a preliminary budget by October 16<sup>th</sup>.

**Proclamation(s):** Warren Public Library – 150 Year Anniversary

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the consent agenda as presented. The motion carried unanimously.

**Old Business:**

**New Business:**

**Cyber Liability & Data Security Insurance renewal:** Lisa Hagberg, Finance Director stated that CCAP does not provide enough cyber insurance coverage therefore, we need to purchase an additional plan, and the renewal is now here. The cost of this is \$26,620.00 for October to September coverage.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the agreement with OVD for cyber liability and data security insurance as presented. The motion carried unanimously.

**MOU for Probation Wage Changes:** Commissioner Tricia D. Durbin stated that she would like to table this item for two weeks to give the three Commissioners time to discuss this item.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to table the MOU for Probation Wages for two weeks. The motion carried unanimously.

**Repository Tax Bid(s):** Commissioner Tricia Durbin stated that there are three repository tax bids to approve today. First, parcel WN-575-4244-000 has a bid of \$1,000.00 from Stephen Diamantides; Second, parcel CY-002-9632-004 has a bid of \$250.00 from Max Capps, and third, parcel CY-664-4154 has a bid of \$500.00 from Max Capps.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the three repository tax bids as presented. The motion carried unanimously.

**Approval of the Four Factor Analysis & Language Access Plan 2023:** Danielle Flasher, CDBG Grants Admin. commented that this language Access plan is in regards to the CDBG program and states that we will comply with the language that anyone spate speaks for instance German in Sugar Grove Township etc.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve the Four Factor Analysis & Language Access Plan as presented. The motion carried unanimously.

**Resolution #3253 Adoption of the Minority & Women’s Business Enterprise Plan:** Danielle Flasher, CDBG Grants Admin., commented this is an annual resolution that is adopted every year also to do with the CDBG program adopting a minority and women’s business enterprise plan.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #5253 as presented. The motion carried unanimously.

**Resolution #3254 Adoption of the Section 3 Plan:** Danielle Flasher, CDBG Grants Admin. commented that the section 3 plan states that we are in accordance with the CDBG regulations and they have to be updated annually and it encourages the use of small local businesses in the hiring of low-income residents of the community.

A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #5254 as presented. The motion carried unanimously.

**Resolution #3255 Approving the 2023 CDBG application;** Danielle Flasher, CDBG Grants Admin. stated that this resolution has to do with submitting the application for the 2022 CDBG program funds.

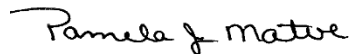
A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to approve Resolution #5255 allowing Danielle Flasher, CDBG Grants Admin. to submit the application as requested. The motion carried unanimously.

**Commissioner Comments:**

**Adjournment:** A motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting.

The meeting adjourned at 12:14 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner