

**Warren County Commissioners  
Work Session  
Commissioners Conference Room  
October 12, 2021, 12:00 p.m.**

Commissioner Benjamin Kafferlin called the Work Session of the Warren County Commissioners to order with Commissioner Tricia Durbin present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Lisa Rivett, Director of Elections, Phil Gilbert, Director of Tax Claim, and Attorney Nathaniel Schmidt

Citizens Present: Josh Cotton (WTO) and Andy Close (Titusville Herald)

**Announcements:**

Commissioner Benjamin Kafferlin started the meeting by stating that the meeting will be recorded.

**Public Hearings:**

**Old Items of Discussion:**

**New Items of Discussion:**

**ARPA Funds:** Lisa Hagberg, Finance Director reviewed the list of in-house requests that have been made to improve the safety of employees and visitors and items for working remote. These items include contactless water bottle filling stations, paper towel dispensers, faucets etc. The total is \$83,736.

Commissioner Benjamin Kafferlin stated that the line item for Rosie Marketing can be removed from this list, and included in the overall list. A presentation will be made in November for this item.

Commissioner Benjamin Kafferlin stated that his request is for phase II of the EMS needs promotion. Commissioner Tricia Durbin asked if there was any response to the first phase to which Commissioner Benjamin Kafferlin stated that there was a tremendous response. The need is still out there.

**Projects:**

**Upcoming Commissioner Meeting Review:**

The agenda for the October 13, 2021 public meeting was reviewed, along with the Public Hearing

Commissioner Benjamin Kafferlin stated that the letter from Gov. Wolfe's office regarding Warren becoming a seventh-class county, he would like to possibly put together a small group to see what the effects would be. He went onto state that this would change the bench marks for our wages and benefits.

Commissioner Benjamin Kafferlin then stated that letter of support for SB 698 has to do with allowing the creation of Public Safety Authorities.

Commissioner Tricia Durbin stated that as far as the vaccine project, she is not interested in promoting anything but would support putting out there the facts from the local doctors and Warren General Hospital.

**Department/Committee Updates**

**Elections:** Lisa Rivett, Director of Elections stated that elections department is in good shape for the upcoming November election. Krystle has been in contact with the Judge of Elections to make sure all crews have what they need.

**Tax Claim:** Phil Gilbert, Director of Tax Claim gave an update on the recent Upset Sale. There was a total of 46 properties in the sale list and 19 of those sold.

He stated that the income for the county was approximately \$10,000.00. While it is not the money that is the largest factor of the sale, it is getting the properties back on the tax rolls.

Lisa Hagberg, Finance Director stated that the outside audit for 2020 is 91% completed, and we should have a draft by the end of the week.

Commissioner Tricia Durbin thanked Lisa Hagberg and her staff for the work they have done to make corrections to things that were incorrect.

### **Commissioner's Schedule**

### **General Discussion**

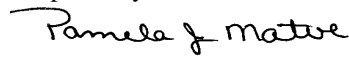
Josh Cotton asked if there was a time line to grant or deny outside requests for the ARPA funds.

Commissioner Benjamin Kafferlin stated that Lisa Hagberg, Finance Director has been keeping a running list of the requests as they come in; the biggest item is broadband, and until we have a number in front of us, we do not want to promise any funds.

Commissioner Tricia Durbin stated that the county has applied for a grant, but we have not heard if we were awarded funds or the amount. She believes the notification date is in November.

With nothing further, the work session was adjourned at 12:20 p.m.

Respectfully,



Pamela J. Matve  
Chief Clerk

