

Warren County Salary Board Minutes
October 13, 2021 1:00 p.m.
Commissioners Conference Room

Board Present: Commissioner Benjamin Kafferlin, Commissioner Tricia Durbin, with Commissioner Jeff Eggleston and Dennis Munksgard, Treasurer present by phone

Staff Present: Pamela J. Matve, Chief Clerk, Kim Exley, H.R. Administrator, Kaylan Miller, Employee Benefits & Risk Administrator, and Sheriff Brian Zeybel

Citizens Present:

Commissioner Benjamin Kafferlin called the meeting to order stating the meeting is being recorded.

Executive Session: None

Approval of Minutes:

Old Items:

New Business:

Planning and Zoning Administrative Assistant: Commissioner Benjamin Kafferlin stated that not on the agenda is the administrative assistant position in Planning & Zoning. This position has been vacant since 2009 and we are considering filling this position at a rate of \$13.75 per hour.

Additional Tax Assessor: Commissioner Benjamin Kafferlin stated that Tax Assessment is in need of an additional Tax Assessor, they are swamped in that office.

When the position was posted for a GIS person, it went unanswered, therefore the Chief Assessor is also doing the GIS work.

Commissioner Benjamin Kafferlin stated that we are wanting to hire an additional tax assessor so that in 2022 they can fill this position.

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to add an additional tax assessor position to the Tax Assessment office at a rate of \$15.00 per hour as set by the union contract.

Kim Exley, Employee Relations Administrator stated that the union is in agreement with this.

Commissioner Jeff Eggleston stated that the training time for these positions is a long time, and if we want to keep the tax rolls up to date, we need to get them help.

Dennis Munksgard, Treasurer asked if there was a need, as he does not know the needs of that office. Commissioner Benjamin Kafferlin stated yes, there is a need and it has been brought up during the budget meetings for several years now.

Dennis Munksgard, Treasurer asked when would this be effective to which Commissioner Benjamin Kafferlin stated immediately so that have time to fill.

Dennis Munksgard, Treasurer then asked if there was money in the budget for 2021 the answer was yes, there is money in the budget to cover should someone be hired this year.

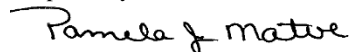
After nothing further, the above motion was called to question and the motion carried unanimously.

Adjournment

Motion was made by Commissioner Tricia Durbin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 1:08 p.m.

Respectfully,



Pamela J. Matve
Chief Clerk

