

# FOREST WARREN COUNTY HUMAN SERVICES

285 HOSPITAL DRIVE

WARREN, PA 16365

## Warren County Commissioners

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Single County Authority for Drug & Alcohol Services

Betsy A. Miller, SCA Director

## ATOD/MH/DD Advisory Board Meeting Minutes

Tuesday, November 7, 2023

Human Services 12:00 p.m.

**Present:** Commissioner Eggleston, Amanda Hetrick (via Zoom), Pam Khare, Danell Sowers, Jessica Uber (via Zoom), Diane Weckerly (via Zoom)

**Absent:** Alyce Busch, Dr. Nichole Harrison, Dr. John John, Judy McDaid, Lily Morse

**Staff Present:** Adam McNeill, Betsy Miller, Julie Lacki, Tammi Shippee, Annette Miller (Recording Secretary)

### Ex-Officio:

**Guests:** Lisa Babo, Jean Berry, Jen Gesing (via Zoom), Debby Glunt (via Zoom), Amanda Milliren (via Zoom)

## I INTRODUCTIONS

- Commissioner Eggleston called the meeting to order and introductions were made.

## II MINUTES

- There was no quorum so the minutes from October 3, 2023 could not be approved.

## III TREASURER REPORT

- There was no treasurer report.

## IV STATISTICS – Available in packet

## V UPDATES

a) **ATOD-** Betsy Miller gave the ATOD update.

- We had our DDAP monitoring and it went well. One correction needed was to develop landlord agreements with the landlords for clients receiving funding from the SOR Housing program.
- No items were purchased for Red Ribbon Week; however, Betsy plans to purchase items now to have on hand for next year.
- There is a current D&A Case Manager vacancy and interviews are being conducted.

b) **MH-** Julie Lacki gave the MH update.

- The open Administrative Case Manager position has been filled.
- There were many applicants for the new MH Case Aide position and they are working through them.
- There have been many homeless situations to deal with and currently Julie and Jan are working on a hoarding situation in Tidioute.
- Julie has several conferences she will be attending in the next few months.

- c) **DD/EI-** Tammi Shippee gave the DD and EI update.
- ODP was onsite three weeks ago for their visit. Overall it went well but they do not have a final report yet.
  - Both the AE (Administrative Entity) and the SCA (Supports Coordination Organization) were both audited, monitoring and documentation was excellent and there were a few policy and procedure additions that were requested.
  - Tammi will be doing the provider monitoring for Community Resources for Independence.
  - DD and EI are still fully staffed.
  - They have been bringing in Providers for staff trainings on their services.
- d) **Managed Care-** Lisa Babo gave the Managed Care update.
- Community Care has done some restructuring of senior staff.
  - The 2023 Adult and Parent meetings are complete and they are working on the 2024 schedule.
  - Lisa highlighted the Academy Plus Library for trainings.
  - A tip sheet with tools to deal with waitlists for services has been developed and is on the website.
- e) **Human Services Plan-** Adam McNeill gave the Human Services Plan update.
- Have not heard back since the plan was submitted in September. We continue to follow goals from our Human Services Plan, our BHARP goals and our priorities from the Strategic Plan.
- f) **Other**
- Jen Gesing shared that Beacon Light had their Joint Commission inspection and it went well.
  - Beacon Light budgets for 336 positions and only 67 are vacant right now. The vacancy rate is only at 19%, when previously it was as high as 30% during Covid.

## **VI CONSUMER/FAMILY CONCERNS**

- There were no consumer/family concerns.

## **VII Speaker** – The speaker was unable to make the meeting.

## **VIII ADJOURNMENT**

- Commissioner Eggleston asked that Board members be prepared for next month as the Nominating Committee will be meeting shortly and there will be items on the December agenda to be voted on. He then dismissed the meeting.
- Next Meeting is December 5, 2023.

Respectfully submitted,

*Annette Miller, Recording Secretary*