

**Warren County Commissioners Public Meeting**  
**November 10, 2021 12:00 p.m.**  
**Jackson Courtroom**

Commissioner Benjamin Kafferlin called the meeting of the Warren County Commissioners to order with Commissioner Jeff Eggleston present

Staff Present: Pamela Matve, Chief Clerk, Lisa Hagberg, Finance Director, Attorney Nathaniel Schmidt, Kim Exley, Employee Relations Administrator, Lisa Rivett, Director of Elections,

Citizens Present: Josh Cotton (WTO), Andy Close (Titusville Herald), Missy Griffin, Sally Eaton, Karen Black, Jane Dunshie, Linda Church, Scott Nelson, Troy Clawson, Wendy Clawson, and Mary Griffin

**Announcements:** Commissioner Benjamin Kafferlin stated that the meeting is being recorded.

**Meetings held since the last meeting:** Commissioner Benjamin Kafferlin stated since the last meeting there has been one executive session to discuss legal matters.

**Correspondence:** None

**Public Comment:**

James Spangler, Warren, talked about the flyers he has made regarding education of the vaccine; it will not magnetize you, you are not injected with a chip etc. He went onto state that 38 % of our county residents are vaccinated, that is not enough. There are many myths out there that are keeping people from getting the vaccine; we need to educate them so that they will get vaccinated and we can get COVID under control.

Sally Eaton gave her thoughts on COVID as some people have the deer in the head lights look. There are many people out there that are still hesitant; no one knows what information is true. Leadership needs to stand up and make a statement and lead us out of this pandemic.

Karen Black read a letter from the Indivisible group, and stated this letter will also be mailed to the commissioners.

**Consent Agenda:**

**Minutes from the October 27, 2021 Public Meeting and Public Hearing:** No corrections or additions to be made.

**Finance Report:** Lisa Hagberg, Finance Director gave the financial report stating that after all expenses paid, to which she reviewed the balance in the general fund is \$4,084,783.00, and in the Erie Bank is \$1,244,941.00.

Lisa Hagberg, Finance Director stated that the Tax Anticipation Note has been paid off along with the amount that was borrowed from the Erie Bank account.

**Human Resource Report:** Kim Exley, Employee Relations Administrator gave the report of the personnel changes for the prior month.

**Proclamation(s):** None

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the consent agenda as presented. Motion carried unanimously.

**Old Business:** None

**New Business:**

**Repository Tax Bid(s):** Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to accept the following bids from the repository properties: \$375.00 for parcel TV-003-13651 from Shawn and Amanda Fulkman, \$300.00 for parcel SH-2-8252-001 from Jamie Baker, and \$500.00 for parcel SH-354-9295 from Jesse Parsons. Motion carried unanimously.

**Approval of Tax Appeal Settlements:** Commissioner Benjamin Kafferlin stated we have received settlement offers from four different entities; Liberty Street West Associates, Riverside West Associates, Pennsylvania Avenue West

Associates and Ludlow Street LLC. All of these have been handled on behalf of the county by Attorney Michael Musone, and reviewed by our solicitor Attorney Nathaniel Schmidt.

Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the Tax Appeal Settlements as presented. Motion carried unanimously.

**Approval of the Proposal from Larson Architects:** Commissioner Jeff Eggleston explained that this proposal is for Larson Architects to do a plan/study of a space to move Human Services. This potential location is the Blue Stem Building and the cost is \$8,800.00.

Motion was made by Commissioner Jeff Eggleston, second by Commissioner Benjamin Kafferlin to approve the proposal from Larson Architects as presented. Motion carried unanimously.

**Appointment to the Transit Authority of Warren County Board of Directors:** Motion was made by Commissioner Jeff Eggleston, seconded by Commissioner Benjamin Kafferlin to approve the appointment of Wendy Wilcox to the Board to serve a five-year term effective November 12, 2021 through June 30, 2026. Motion carried unanimously.

**American Rescue Act Program funds:** Commissioner Benjamin Kafferlin stated that Lisa Hagberg, Finance Director has presented a proposal on what funds have been requested, and what buckets they should come out of. She also put her thoughts on how much should go into each bucket.

Commissioner Benjamin Kafferlin stated that today is discussion, without Commissioner Tricia Durbin here to give vote we will not take any action today.

Commissioner Benjamin Kafferlin went onto state that Lisa Hagberg, Finance Director has also put together an application for non-profits and municipalities to complete if they so choose to request funds. This is being reviewed by our solicitor.

Commissioner Jeff Eggleston reviewed the steps that will need to be taken before awarding any funds.

Commissioner Benjamin Kafferlin stated that it is hard to firm up the amount in each bucket, and how much everyone will receive until we know what the real needs are.

Commissioner Jeff Eggleston stated that he has some concerns. It is not a bad thing to do the raise the hand action, bur having a definite number to make a decision is best, so we will send out the applications, with a deadline to have them returned, then we can determine the need, and decide how much to put into that bucket for allocations.

Commissioner Benjamin Kafferlin stated that with the unknowns, we are not sure we can meet the request of Youngsville Borough. They are requesting \$207,700.00 for their water/sewer infrastructure update.

Commissioner Benjamin Kafferlin stated that he does believe that the county could do a bridge loan for this.

Troy Clawson stated that they must accept the plan and loan by December 3<sup>rd</sup>. Commissioner Benjamin Kafferlin stated that we should be able to have a decision by the November 24<sup>th</sup> public meeting.

Missy Griffin asked, who will review applications, and make a decision on who gets what amount of funding.

Commissioner Benjamin Kafferlin stated that the Commissioners have a final say, but they will be reviewed by Lisa Hagberg, Finance Director and Attorney Nathaniel Schmidt, our solicitor.

#### **Commissioner Comments:**

Commissioner Benjamin Kafferlin gave an update on a couple of events he will be attending in the upcoming weeks.

He also stated that there will be an open house on December 4<sup>th</sup> at Innovault.

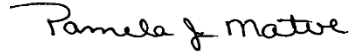
Commissioner Benjamin Kafferlin then went onto state that he took a tour of the old Tidioute hardware store that has been turned into a co-working space, and other departments. They are requesting \$35,000.00 so they can finish the project. He went onto state that he feels this money can come from the Erie Bank account, as it fits into the guidelines for the use of that money. This can be discussed in the next two weeks so it can be put onto the next agenda.

Commissioner Jeff Eggleston stated that last evening was the final meeting of the Solid Waste Authority. During this meeting they hired Attorney Nathaniel Schmidt as their solicitor, and approve the bid and hired the engineer to start do the closing work at the Grunderville Landfill.

**Adjournment:** Motion was made by Commissioner Benjamin Kafferlin, seconded by Commissioner Jeff Eggleston to adjourn the meeting. Motion carried unanimously.

Meeting adjourned 12:36 p.m.

Respectfully submitted,



Pamela J. Matve  
Chief Clerk



Approved:



Jeff Eggleston  
Warren County Commissioner